



# Registered Party's Statement of Assets and Liabilities As of the Day Before the Effective Date of the Registration (EC 20232) – Instructions

## When to use this form

This form is mandatory for all newly registered political parties. It lists the party's assets, liabilities and net assets as of the day before the effective date of the registration, prepared in accordance with generally accepted accounting principles.

Additionally, an auditor's report and any notes to the financial statements or supporting schedules must accompany this form.

This form is due within six months after becoming a registered party.

## Tips for completing this form

### Section A

Provide information about the registered party.

### Sections B and D

The declaration must be signed by the chief agent. The chief agent must be the agent in Elections Canada's registry at the time of signing.

### Assets, liabilities and net assets

Ensure that total assets equal the sum of total liabilities and net assets.

## Resources and support

For more information, please refer to the *Political Financing Handbook for Registered Parties and Chief Agents* (EC 20231).

If you are not sure how to complete this form or you have any questions, call the Political Entities Support Network at 1-800-486-6563.

## Where to send the form

This form, and any supporting documentation, can be sent by email (in PDF format), courier, mail or fax.

### Email

efr-rfe@elections.ca

### Mail

Elections Canada  
30 Victoria Street  
Gatineau, Quebec K1A 0M6

### Fax

Political Financing  
1-888-523-9333 (toll-free)