



## Report of Appointment, Update or Removal for Electoral District Agents of a Registered Association

### General instructions

#### Completing the form

- The form can be filled out electronically and saved with Adobe Professional. Print the form to collect the necessary signatures.
- If you cannot save, print all completed pages before closing the window. Information that is not saved will be lost.

#### Contacting us

- The form can be submitted to the Registration Unit by using one of the following options:
  - by Mail
  - by Fax
  - by E-mail: scan a signed copy and attach the completed form to the e-mail.
- Please contact us if you have any questions or require any assistance in completing the form.

Elections Canada  
Registration Unit, Political Financing and Audit  
30 Victoria Street  
Gatineau, Quebec K1A 0M6

Tel.: 1-800-486-6563 (toll-free)  
TTY: 1-800-361-8935 (toll-free)  
Fax: 1-877-877-9517 (toll-free)  
E-mail: [political.financing@elections.ca](mailto:political.financing@elections.ca)  
Website: [www.elections.ca](http://www.elections.ca)

#### Important reminders

- Electoral district agents are persons authorized by the association to accept contributions and incur and pay expenses on its behalf. They usually assist and report to the financial agent.
- This form **cannot** be used to remove the financial agent. The chief executive officer must submit form EC 20380 (*General Form - Electoral District Association*) to do so.
- Where the financial agent is asked to sign, **no one can sign on the financial agent's behalf.**
- Make sure the completed form is signed and dated.
- Incomplete or illegible information may delay the processing of your submission or result in your submission being rejected. Be sure to provide all the information requested.

#### Related documentation

[Political Financing Handbook for Electoral District Associations and Financial Agents](#)

Find it at [www.elections.ca](http://www.elections.ca) under Political Participants > Tools for Electoral District Associations > Manuals.

#### Privacy statement

The personal information supplied on this form is collected under the authority of the *Canada Elections Act* for the purpose of administering the registration of political entities. The information is available for public inspection in accordance with the Act, and certain information is published on the Elections Canada website at [www.elections.ca](http://www.elections.ca). You have a right to access and/or to request a correction of your personal information under the *Privacy Act*. For details on the collection and use of this information, consult the entry for Personal Information Bank CEO PPU 036 at [www.infosource.gc.ca](http://www.infosource.gc.ca).





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Full name of the electoral district association	Full name of the registered party

### Section D - Add or update electoral district agents in the Registry

Registration of new electoral district agent, appointment effective

Appointment date (yyyy/mm/dd)

Change of contact information and/or terms and conditions

#### The electoral district agent is an individual

Surname	Given name	Middle initial
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Specify the terms and conditions of the appointment

Residential address	City	Prov./Terr.	Postal code
Mailing address (if different)	City	Prov./Terr.	Postal code

#### The electoral district agent is a corporation

Name of the corporation

#### Person authorized to sign on behalf of the corporation

Surname	Given name	Middle Initial
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Specify the terms and conditions of the appointment

Address	City	Prov./Terr.	Postal code
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If you require additional space, please print an additional copy and fill it in by hand.