



General Form – Provincial and Territorial Divisions of a Registered Party

General instructions

Completing the Form – On Paper or Onscreen

- The form can be filled out onscreen and saved with Adobe Professional. Print the form to collect the necessary signatures.
- If you cannot save, print all completed pages before closing the window. Information that is not saved will be lost.
- If there is insufficient space for your entries, photocopy the page or click "+(additional page)" in the heading to generate an extra page in a new window. Save or print the page before closing the window.
- **Important:** Be sure the completed form is fully signed and dated.

Submitting the Form – By Mail, Fax or E-mail

- The form can be submitted to the Registration Unit by mail, fax or e-mail. For e-mail, scan a signed copy and send it as an attachment.
- Since incomplete information may delay the processing of your submission, be sure to provide all information requested. Failure to do so may result in your submission being rejected.

Privacy statement

The personal information supplied on this form is collected under the authority of the *Canada Elections Act* for the purpose of administering the registration of political entities. The information is available for public inspection in accordance with the Act, and certain information is published on the Elections Canada website at www.elections.ca. You have a right to access and/or to request a correction of your personal information under the *Privacy Act*. For details on the collection and use of this information, consult the entry for Personal Information Bank CEO PPU 036 at www.elections.ca.

Please contact us if you have questions or require any help in completing the form.

Elections Canada
Registration Unit, Political Financing
30 Victoria Street
Gatineau, Quebec
K1A 0M6

Tel.: 1-800-486-6563 (toll-free)
TTY: 1-800-361-8935 (toll-free)
Fax: 1-877-877-9517 (toll-free)
E-mail: political.financing@elections.ca
Website: www.elections.ca



General Form – Provincial and Territorial Divisions of a Registered Party

Section A Identifying information

Full name of the registered party

Full name of each new or changed division	Province/Territory	Name of the division's chief executive office
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		

Section B Submission type and declaration by the leader

Type 1 ☐

This is an application to register one or more provincial/territorial divisions of a registered party



Complete all sections

I certify that the provincial and/or territorial divisions listed above are divisions of the party.

Signature of the leader

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Year

Month

Day

Type 2 ☐

This is a report of changes to the information recorded in the Registry of Parties



Complete only sections with changes

I certify that the information set out in this report is complete and accurate.

Signature of the leader

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Year

Month

Day



General Form – Provincial and Territorial Divisions of a Registered Party

Full name of the division
Full name of the registered party

➔ **Complete sections C to G for each new or changed provincial/territorial division of the registered party**

Section C Chief executive officer information

- ☐ Registration of first or new chief executive officer, appointment effective

Year					Month		Day		
- ☐ Change of contact information only

Surname			Given name			Init.		Correspondence <input type="radio"/> English <input type="radio"/> Français	
Address (residential)					Mailing address (if different)				
City		Prov./Terr.	Postal code		City		Prov./Terr.	Postal code	
E-mail address (optional)					Telephone			Fax	

Section D Address where communications may be sent (headquarters)

- ☐ Same as address in Section C

Address			
City		Prov./Terr.	Postal code
E-mail address (optional)		Telephone	Fax

Section E Address where books and records are kept

- ☐ Same as address in Section D

Address			
City		Prov./Terr.	Postal code
E-mail address (optional)		Telephone	Fax



General Form – Provincial and Territorial Divisions of a Registered Party

Full name of the division
Full name of the registered party
Section F Officers of the division

 Remove officers from the Registry + [\(additional page\)](#)

Name	Date terminated <div> <div></div><div></div><div></div><div></div> <div></div><div></div><div></div><div></div> <div></div><div></div><div></div><div></div> </div> Year Month Day
Name	Date terminated <div> <div></div><div></div><div></div><div></div> <div></div><div></div><div></div><div></div> <div></div><div></div><div></div><div></div> </div> Year Month Day
Name	Date terminated <div> <div></div><div></div><div></div><div></div> <div></div><div></div><div></div><div></div> <div></div><div></div><div></div><div></div> </div> Year Month Day

 Add or update officers in the Registry + [\(additional page\)](#)
☐ New division officer, appointment effective
Year Month Day
☐ Change of contact information only

Surname			Given name			Init.	Position title		
Address (residential)						Mailing address (if different)			
City		Prov./Terr.	Postal code		City		Prov./Terr.	Postal code	

☐ New division officer, appointment effective
Year Month Day
☐ Change of contact information only

Surname			Given name			Init.	Position title		
Address (residential)						Mailing address (if different)			
City		Prov./Terr.	Postal code		City		Prov./Terr.	Postal code	

☐ New division officer, appointment effective
Year Month Day
☐ Change of contact information only

Surname			Given name			Init.	Position title		
Address (residential)						Mailing address (if different)			
City		Prov./Terr.	Postal code		City		Prov./Terr.	Postal code	



General Form – Provincial and Territorial Divisions of a Registered Party

Full name of the division
Full name of the registered party
Section G Registered agents of the division, if any

Remove agents from the Registry + (additional page)

Name	Date terminated <table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td colspan="4">Year</td> <td colspan="3">Month</td> <td colspan="3">Day</td> </tr> </table>											Year				Month			Day		
Year				Month			Day														
Name	Date terminated <table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td colspan="4">Year</td> <td colspan="3">Month</td> <td colspan="3">Day</td> </tr> </table>											Year				Month			Day		
Year				Month			Day														

Add or update agents in the Registry + (additional page)

☐ New division agent, appointment effective

Year				Month			Day		

☐ Change of contact information only

Surname			Given name			Init.		
If a corporation, name of the corporation			Name of the person authorized to sign on behalf of the corporation					
Specify the terms and conditions of this appointment								
Address (residential)				Mailing address (if different)				
City	Prov./Terr.	Postal code	City	Prov./Terr.	Postal code			

☐ New division agent, appointment effective

Year				Month			Day		

☐ Change of contact information only

Surname			Given name			Init.		
If a corporation, name of the corporation			Name of the person authorized to sign on behalf of the corporation					
Specify the terms and conditions of this appointment								
Address (residential)				Mailing address (if different)				
City	Prov./Terr.	Postal code	City	Prov./Terr.	Postal code			